

REQUEST FOR QUALIFICATIONS

TO: All Prospective Providers

FROM: Laura Paul-Cone, Grayson City Administrator

RE: Request for Qualifications – Stormwater/Public Works Repair Annual Services Contract

The City of Grayson, Georgia, is requesting Qualifications Statements from interested, experienced and qualified firms interested in assisting the City in the maintenance, repair and installation of sidewalks, curbs, storm sewers and other public works projects on an annual basis. Projects to be included in this Contract would generally come from these sources; (1) Inspections carried out by the City's Engineer as a part of the City's Municipal Separate Storm Sewer System (MS4) Annual Report preparation; (2) addressing complaints from residents and/or local businesses; or (3) Inspections carried out by the City Engineer or City personnel related to the streets, sidewalks or curbs within the City.

The complete Request for Qualifications package may be obtained by emailing Steve Sappington, Grayson City Planner at 740ss@ppi.us. Please also contact Mr. Sappington regarding requesting a site visit, requiring general information, minor clarification or interpretation of the proposal documents may direct their request(s) to. Questions may not be submitted by telephone. All questions must include: Contractor's name, email address, telephone number, and reference to the specific section of the RFQ in question. Questions from RFQ participants and the corresponding response will be shared with all bidders via email. All questions shall be received at least 48 hours prior to bid date and time. Questions submitted after that time shall not be addressed.

In order to qualify for the work on this project, proposers must submit all information requested in the Request for Qualifications package. All Qualifications Statements must be received by **3:00 PM on June 21, 2017**. Qualifications will be received at: **Grayson City Hall, 475 Grayson Parkway, Grayson, Georgia 30017**, prior to the time and date indicated above. The Qualifications shall be sealed. The qualifications will be opened at **3:00PM on June 21, 2017** and will be open to the public.

The City of Grayson has the sole discretion to: (a) reject any and all Qualifications, and (b) negotiate the modification of any and all Qualifications with any proposer in whatever manner it deems in its best interests. There is no guarantee, either expressed or implied, that award of a contract will be made to any firm. **The City expects to approve the annual contract around July 17, 2017.**