



**CITY OF GRAYSON- APPLICATION FOR SIGN PERMIT**  
**TEMPORARY SIGNS**

APPLICANT NAME: \_\_\_\_\_

(Must be business owner or authorized agent of Occupation Tax Licensee with written permission from holder of Occupation tax receipt)

Address: \_\_\_\_\_

\_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_ Property Owner Phone number: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

(Notarized written consent of property owner or agent granting permission for the proposed sign must be attached. Permission may be emailed to [Info@cityofgrayson.org](mailto:Info@cityofgrayson.org) but must be received by City Hall BEFORE the permit is issued.) NOTE: Only One (1) Temporary sign may be placed on a lot of record, at any time, except as permitted in section 1407(B)

SIGN ADDRESS: \_\_\_\_\_

\_\_\_\_\_

NAME OF BUSINESS(ES) ON SIGN: \_\_\_\_\_

(As stated on occupational tax license) \_\_\_\_\_

**TEMPORARY SIGN**

The permit is issued only for a period not exceeding **twenty-one (21) consecutive days**, beginning on the day requested by the applicant. No additional temporary permit shall be issued until at least three (3) calendar months have elapsed from the end of this permitted period.

**SIZE OF SIGN NOT TO EXCEED 4 FEET BY 6 FEET (24 SQUARE FEET TOTAL) FOR BANNERS AND NOT TALLER THAN 8 FEET FROM GROUND LEVEL.**

**Must Include: (PERMIT WILL NOT BE ISSUED WITHOUT THE FOLLOWING)**

**1. Sketch of property (does not have to be to scale) with sign shown as to location and actual distance shown to Right-of-ways and Public Property. Can be shown below or attached on a separate sheet.**

**2. A drawing of picture of the proposed sign showing the dimensions, indicia and mounting structure.**

The city of Grayson is not responsible for the property design, erection and maintenance of any sign permitted. As to each and every sign erected pursuant to this application, the applicant hereby assumes the entire responsibility and liability for any and all damaged injury, death or destruction off any person or property resulting from or arising out of any act or omission in connection with the design, erection or maintenance of the sign whether caused by applicant, the city of Grayson or any of its agents, servants and employees or by any third parties. The applicant shall indemnify and hold harmless the city of Grayson its agents, servants and employees, past and present, from and against any and all loss and/or expense without limitations which any of them may suffer, pay or be obligated to pay as a result or suits or claims which arise as described in the preceding sentence. Irrespective of negligence on the part of the of the city of Grayson (except that the city of Grayson shall not be indemnified for its own sole negligence). The applicant hereby agrees to satisfy, pay , and cause to be discharged of record and judgment, which may be rendered against the city of Grayson arising therefrom. All signs must be installed in compliance with the ordinance of the city of Grayson.

**THE FOLLOWING MUST BE OBSERVED AT ALL TIMES OR A CITATION WILL BE ISSUED**

- 1. All signs must be located out of the public right- of- way, or signs will be removed at the owner’s expense.
- 2. Double the permit fee shall be charged for any signs constructed or installed without first obtaining a permit.
- 3. The minimum of 50% of identification sign must be written in English letter and Arabic numbers.
- 4. The City of Grayson does not enforce protective covenants.
- 5. I have been provided a copy of the current City of Grayson sign ordinance requirements.

DATE: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

(Must be business owner or authorized agent of the Occupation Tax Licensee)

**OFFICE USE ONLY**

**TEMPORARY SIGNS PERMIT \$25.00**

Paid by check number: \_\_\_\_\_

Cash: \_\_\_\_\_

Approved by: \_\_\_\_\_

Approval Date: \_\_\_\_\_ Expiration Date

\_\_\_\_\_

**If all information request in this application is not provided, this application will be returned without action.**

**Date application received by City Hall \_\_\_\_\_ By: \_\_\_\_\_**